

## Hooe Parish Council Agenda

Telephone: 07548 528754  
Email: clerk@hooe-pc.gov.uk  
Website: www.hooe-pc.gov.uk  
Date: 19<sup>TH</sup> May 2023

1 Thorne Farm Cottages  
Ninfield Road  
Bexhill on Sea  
East Sussex  
TN39 5JP

I hereby give notice that all Councillors are summoned to attend an Extra Ordinary Meeting on Thursday 25<sup>th</sup> May 2023 at 6pm at the Village Hall when it is proposed to transact the business stated below.

Signed: Ann Loyd - Chairman of Hooe Parish Council

**Public participation on matters on the agenda at the chairman's discretion. In accordance with Standing Orders 3(e-k), the session will last for no longer than 10 minutes with a person speaking for no longer than 2 minutes.**

**End of public participation.**

### Business To Be Transacted

1. **To receive apologies and reasons for absence** in accordance with the Local Government Act 1972 S85 (3)

2. **Disclosure of Interests**

Interests in accordance with the Localism Act 2011 and the Parish Council code of conduct.

To receive councillors' declarations of interest regarding matters on the agenda and consider any written requests or dispensation as a result. Any changes to register of interests should be notified to the clerk.

### Matters for Consideration and Resolution

3. To receive a motion from two councillors that the Parish Council shall write to Paul Frostick from St. Oswald's Church to request a replacement representative due to the existing representative failing to meet the acceptable levels of conduct required at a Parish Council meeting.
4. To receive the Financial Report for the year end 31<sup>st</sup> March 2023.
5. To receive the Internal Audit report and agree any actions required.
6. To consider and to approve the Annual governance statement for 2022/23.
7. To consider and approve the Accounting Statement for the year ending 31<sup>st</sup> March 2023 in the Annual Governance and Accountability Return.
8. To review the Earmark Reserves and agree any actions required.

In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record. Members of the public should be aware that being present at a meeting of the Council or one of its committees or sub-committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present. A person or persons recording the parish meeting are reminded that the "Public Session" period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.